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#### Extreme Productivity: Boost Your Results, Reduce Your ...

Academic and former executive Pozen offers his set of recommendations on productivity, urging us to adopt a proper mind-set, to focus on the results we seek rather than the hours we work.

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#### Extreme Productivity: Boost Your Results, Reduce Your ...

The chapter on how to write an article or report is worth the price of the whole book alone. In splitting up the work between brainstorming, outlining, writing and editing he cuts through the major causes of writers block.

## Extreme Productivity: Boost Your Results, Reduce Your ...

This is not earth shattering stuff, just a lot of common sense ideas mixed with the reminder that discipline is what it will take to get it all done.

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